

Present: Jeff Long, Julie Simone, Margaret Grosse, Pete Piraino, Carol Thompson

Absent: Ellyn Hotchkiss

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:39pm.

Minutes: The motion to accept the Minutes of October 16, 2025, was made by Julie Simone, seconded by Carol Thompson. Carried.

Treasurer's Report: Discussed: 1. The October transfer for the Sweep Account to 12.26 Automation - this is an once a year transfer. 2. Frontier Services - continued discussion during the Director's Report. With these noted, the motion to accept the Treasurer's Report and the Bills of the Evening was made by Margaret Grosse, seconded by Julie Simone.

Director's Report:

Patty Brown, local M & T Bank Manager, stated the Sweep Account interest rate is decreasing. She recommended a change in the type of account that the Library's funds is held in. Patty Galbraith will ask for an appointment, with her, after Thanksgiving. Those Board Trustees available and Patty Galbraith will attend the meeting.

Hark Holmes crew cleaned the gutters on November 12th.

Livingston County Civil Service educational requirements for Library Manager were reviewed; copies of letters to Paige Burley, Human Resources Assistant, Livingston County Human Resources from Ronald Kirsop, Executive Director, OWWL Library System, were reviewed. The Board of Trustees will continue to be kept informed pending a decision (re: education requirements for Library Manager for the population size that Bell Memorial Library serves).

Patty Galbraith will submit her retirement papers when the above issue is clarified (see above paragraph).

Baker & Taylor, the largest supplier of books to U.S. libraries, has ceased operation, therefore, the library has not received any new books since September, 2025. Books are currently being ordered from Ingram Library Services.

A thermo label maker is on order so the library may make book labels.

October 24th, the Frontier Service Tech was informed that the library does not need internet to be provided. The current bill included an internet charge which is being disputed. All emails pertaining to this problem are being saved.

LivCal is a computer program used to post information on the library's website at a cost of \$54.00/yearly. Ann Ranage is responsible for completing this task.

October 30th, Julie Simone read Halloween stories to 15 patrons. Refreshments were served.

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Director's Report continued:

Steve Brandt reported that several dead tree branches near the ramp should be removed. Jeff Long will speak to Troy Bennett, Village DPW Supervisor. If the Village is unable to remove them, Hand Shake Tree Service has been used in the past.

Rodney Cox looked at the honeybees at the east side of the library's roofline. He will come back in the spring to bmlcheck on the site.

LLSA (Local Library Services Aid) money, \$1432.00, has been received.

Overdrive (ebooks) will cost \$1639.00 for 2026.

Livingston County Pass-thru Grant is \$13,125.00 for 2025.

In 2026, the library will be closed for the following dates:

Full days: January 1, June 19, November 26, 27, December 24, 25, 31

Half days: July 4, November 25

Cindy Wolf, Shop & Save owner, will donate to the library, all pennies that are left in the dish by the cash register. Donations will be made monthly or quarterly.

Trustees in attendance this evening signed and returned the 'Whistle Bower Policy Acknowledgement/Certification.

Patty Galbraith was unable to attend the OWWL Award ceremony on November 12, 2025.
Carol Thompson did not attend either.

Old Business

Ron Kirsop, Executive Director, OWWL, information pertaining to the Grant monies for the library expansion is still pending.

New Business: None

Adjourn: The motion to adjourn was made by Pete Piraino, seconded by Jeff Long. Carried.
Adjourned at 7:21pm.

Respectfully submitted,

Margaret Grosse, Secretary