

Present: Jeff Long, Ellyn Hotchkiss, Margaret Grosse, Pete Piraino, Carol Thompson, Julie Simone

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:32pm.

Minutes: The motion to accept the Minutes of May 15, 2025, was made by Julie Simone, seconded by Pete Piraino. Carried.

Treasurer's Report: Discussed 11.16 Dividend - This is monies received from United Mutual Insurance. Ellyn Hotchkiss, CFO, recommendation pertaining to the Contingency Fund and to the Sweep Account will be discussed in Old Business. With the above items noted, the motion to accept the Treasurer's Report and the Bills of the Evening was made by Pete Piraino, seconded by Margaret Grosse.

Director's Report:

Patty Galbraith and Dustyn Zangerie have coordinated their plans for the Nunda Summer Rec/Reading Program.

The carpet and chairs were cleaned on June 9th by Healthy Homes.

Ron Kirsop, OWWL'S Executive Director, and David Pribulka, Livingston County Administrator, attended the June 5th Livingston County Library Association meeting. Mr. Pribulka stated positive remarks about libraries.

The 990 report was completed by BBS.

Erin Howe is now authorized to sign Bell Memorial Library checks through the M & T Bank. Ellyn Hotchkiss and Margaret Grosse are approved signatory too.

The Library has the following passes available from Genesee Country Village and Museum, Empire Pass, and Backyard Barnyard.

Old Business:

Ellyn Hotchkiss, CFO, researched, reviewed, and lead discussion of the Contingency Fund and the Sweep Account as noted on the Treasurer's Report. A new format was developed to reflect the monies in the Funds. She will present this format to Erin Howe, Treasurer.

Bell Memorial Library Board of Trustees Minutes
June 12, 2025
Page 2

Patty Galbraith and Margaret Grosse continues to review the Bell Memorial Library Policies. Policies reviewed, discussed, and updated this month are:

- Equipment Purchase
- Exhibits and Advertising
- Freedom of Information
- Gifts
- Guidelines for Animals in Library
- Incident Report Form

The motion to accept the above named Policies was made by Carol Thompson, seconded by Ellyn Hotchkiss. Carried.

New Business: None

The next scheduled Board meeting will be July 17, 2025, at 6:30pm.

Adjourn: the motion to adjourn was made by Pete Piraino, seconded by Margaret Grosse. Carried. Adjourned at 7:21pm.

Respectfully submitted,

Margaret Grosse, Secretary