

Present: Jeff Long, Ellen Hotchkiss, Margaret Grosse, Pete Piraino, Carol Thompson

Absent: Julie Simone

Community Forum: Erin Howe

Convene: Jeff Long called the meeting to order at 6:29pm.

Minutes: The motion to accept the Minutes of March 20, 2025, was made by Carol Thompson, seconded by Ellyn Hotchkiss. Carried.

Treasurer's Report: The motion to accept the Treasurer's Report and the Bills of the Evening was by Margaret Grosse, seconded by Carol Thompson. Carried.

Director's Report:

Board of Trustees Petitions for Margaret Grosse and Pete Piraino were completed and are on the May 13, 2025, ballot.

The 990 Report information has been forwarded to the BBS Office for completion.

Received Livingston County Civil Service notice that the Library Aide title has been removed from the Bell Memorial Library roster.

Library vote:

Public Notice is appearing in the Mt. Morris Shopper
April 22, 2025, absentee ballots are being printed and will be mailed
May 6, 2025, 6:00pm, Annual Budget Hearing
May 13, 2025, 11:00am - 6:30pm, voting will take place

Received \$50.00, from an Amish woman for copying.

The new computers are working; humans are adapting. A printer, compatible with the new computers, was purchased. Staff is very grateful that an OWWL employee installed the new programs.

Courtney Hark declined the Treasurer's position. Patty Galbraith and Christine Taft interviewed Erin Howe for the position. She accepted the position to begin May 1, 2025. We thank Ms Taft for her service.

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Old Business:

Patty Galbraith and Margaret Grosse continued to review the Bell Memorial Library Policies. The Policies reviewed, discussed, and updated this month are:

- Code of Conduct for Employees

- Confidentiality

- Conflict of Interest Statement

- Contactless Checkout Plan

- Credit Card Policy

The motion to accept the above names Policies was made by Jeff Long, seconded by Ellyn Hotchkiss. Carried.

The Institute for Museum and Library Services (IMLS) federal funding has been decreased. The effect on the local library is unknown.

New Business: Discussed lawn mowing and related tasks .

The next scheduled Board meeting will be May 15, 2025, at 6:30pm.

Adjourn: The motion to adjourn was made by Pete Piraino, seconded by Margaret Grosse. Carried. Adjourned at 6:49pm.

Respectively Submitted,

Margaret Grosse