

Present: Jeff Long, Ellen Hotchkiss, Margaret Grosse, Pete Piraino, Carol Thompson

Absent: Julie Simone

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:32pm.

Minutes: The motion to accept the Minutes of December 19, 2024, was made by Pete Piraino, seconded by Carol Thompson. Carried.

Treasurer's Report: Discussed two (2) items: 1. Income 11.16 Bank Interest does not note the December Interest but it is noted as deposited in Sweep Interest. 2. Bills of the Evening signature sheets stated a former Trustee rather than the current Trustee, Carol Thompson. Patty Galbraith will review both items with Chris Taft, Treasurer. With these items noted, the motion to accept the Treasurer's Report and the Bills of the Evening was made by Jeff Long, seconded by Margaret Grosse. Carried.

Director's Report:

Patty Galbraith is currently working on the Annual Report due February 15, 2025.

Trustees present signed the 2024 'Conflict of Interest Statement'.

The 2025 Library Construction State Aid application for 2026 funding has been received. Jeff Long and Patty Galbraith will complete it.

Old Business:

Patty Galbraith and Margaret Grosse are reviewing the Bell Memorial Library Policy Manual for 2025. The plan is to review approximately five (5) Policies per month. Each Trustee is responsible for noting 'Revised' and the date on their Policies. Policies reviewed, discussed, and updated this month were:

- Accessibility ADA Statement

- Benefits for Civil Service Appointed Full-Time Employee

- Benefits for Civil Service Appointed Part-Time Employee

- Benefits for non-Civil Service Employee

- Borrowing Privileges

The motion to accept the above named Policies was made by Ellen Hotchkiss, seconded by Pete Piraino. Carried.

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New Business:

The 2025 Budget was reviewed and discussed, The motion to accept this Budget was made by Margaret Grosse, seconded by Pete Piraino. Carried.

Ellen Hotchkiss stated that while she was in the local M & T Bank, employee Reva spoke to her about a Senior Program it offered. A speaker would be provided to discuss financial subjects such as fraud, AI, etc. No action was taken.

The next scheduled Board meeting is February 20, 2025, at 6:30pm.

Adjourn: The motion to adjourn was made by Pete Piraino, seconded by Jeff Long. Adjourned at 7:11pm.

Respectfully submitted,

Margaret Grosse