

Present: Jeff Long, Julie Simone, Ellyn Hotchkiss, Margaret Grosse, Pete Piraino, Carol Thompson

Community Forum: None

Convene: Jeff Long called the meeting to order at 5:35pm.

Minutes: The motion to accept the minutes of August 15, 2024, was made by Julie Simone, seconded by Pete Piraino. Carried.

Treasurer's Report: Discussed Sweet Account-Withdrawn; increase in monthly transfer may be up to \$15,000.00 per month. With this noted the motion to accept the Treasurer's Report was made by Margaret Grosse, seconded by Carol Thompson. Carried. Discussed current interest rates.

Director's Report:

Received \$659.82 from Livingston County Capital Improvement Grant for repair of roof and eaves. Repairs completed by Elmer W. Davis, Inc.

Ordering new computers will be done in 2025.

Ron Kirsop, OWWL Library System, sent an email stating the Bell Memorial Library Policy Manual is not in compliance. The Long Range Plan is dated (to be revised 2025). The following policies will be on the Library's website shortly: Code of Ethics, Petty Cash, Procurement Policy (see New Business).

\$4830.00 was paid to OWWL for the automation system.

Book Sale receipts: \$573.00 the day of sale, \$731.50 total sales. Dave & Georgia Page will take unsold books to Goodwill on 9/21/24.

Troy Bennett, Nunda Water Dept., stated that galvanized iron is the material used in the service line.

This library received a FOIL request from NewYork@OpenTheBooks.com which was responded to. Other OWWL Libraries received a FOIL request. A copy of the FOIL request and response will be printed for the Board to see at the next meeting.

A motion was made to accept the Tax Cap Override Resolution for 2025 by Margaret Grosse, seconded by Ellyn Hotchkiss. Carried.

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Old Business:

Discussed the working drawing of the library expansion. Jeff Long and Pete Piraino will complete a list of necessary items and a list of potential projects/items.

New Business:

Discussed the following policies: Code of Ethics, Petty Cash, Procurement Policy. A motion to accept the above named Policies was made by Margaret Grosse, seconded by Julie Simone. Carried. (Inclusion in the Policy Manual will follow.)

Discussed cash-back credit card. Pete Piraino will check into the process to switch from the current credit card to a cash-back credit card.

The next scheduled Board Meeting is October 17, 2024, at 6:30pm.

Adjourn: The motion to Adjourn was made by Jeff Long, seconded by Pete Piraino. Carried. Adjourned at 7:21pm.

Respectfully submitted,

Margaret Grosse, Secretary