Bell Memorial Library Board of Trustees Minutes.

April 18, 2024

Present: Jeff Long, Ellyn Hotchkiss, Margaret Grosse, Pete Piraino, Carol Thompson

Absent: Julie Simone

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:30pm.

Minutes: Three (3) errors to be corrected in the Minutes of March 21, 2024: 1. Pipi's should be Pepe's, 2. Reflex should be reflect, 3. Same should be Sam. With these three I(3) corrections noted, the motion to accept the Minutes was made by Carol Thompson, seconded by Ellyn Hotchkiss. Carried.

Treasurer's Report: Three (3) items noted/discussed: 1. Utilities 12.19 Frontier - under Feb column, no amount is noted but under Mar column the amount is about twice the Jan amount; 2. Utilities 12.16 NYSEG Gas - no amount is noted under Feb and Mar columns; 3. Sweep Accounts - the Board is directing that a line item, named Checkbook balance, be added. Patty Galbraith will discuss these items with the Treasurer. With these three (3) items noted/discussed, the motion to accept the Treasurer's Report and the Bills of the Evening was made by Margaret Grosse, seconded by Carol Thompson. Carried.

Director's Report:

A child's scavenger hunt started in April with an eclipse theme. Each month will have a new theme.

Vinnie Hart, Hart Homes, will complete the inside trim for the new book-drop (completed 4/19/24).

A patron was putting a book in the new book-drop. When the top piece fell on her hand, swelling occurred. Patron state incident occurred due to her carelessness. Incident report not completed. A paper safety sign is now posted above the book-drop. Donnie Hooker, Don's Brush Art Vinyl Effects, will make a plastic safety sign to replace the paper sign.

The new Gibsons' chairs are being used.

Matthew Kominiarek, OWWL, will set up the new color printer. The Board approved giving the old color printer to Pat Ellsworth.

Erin Robinson, Librarian at the Wadsworth Library, Geneseo, was present April 17, 2024, to observe/discuss preparation of absentee ballots for mailing to registered voters. Other related subjects discussed. Our ballots will be mailed April 19, 2024. Our voting schedule:

May 7, 2024, 6:00pm - 7:00pm Annual Budget Hearing

May 14, 2024, 11am - 6:30pm Annual Budget Vote and Trustee Vote. Sue Didas will be the Election Inspector.

May 16, 2024, Library Board meeting is cancelled due to Patty Galbraith absence.

Bell Memorial Library Board of Trustees Minutes April 18, 2024 Page 2

Old Business:

Continue to discuss the Library Expansion Plans. An accurate cost will be available when the stamped drawings are received. Patty Galbraith will request Ron Kirsop, OWWL, to attend the June 20, 2024, Board meeting, to explain what Grants may be available to apply for.

Jeff Long left building siding samples. Each Board member is to pick two (2) colors for the siding.

New Business:

Jeff Long will contact Phil Hart, Hart Homes, to rake the parking lot stones (completed 4/19/24).

The next scheduled Board meeting will be June 20, 2024, at 6:30pm.

Respectfully submitted,

Margaret Grosse, Secretary